

**MICTA**  
**Board Meeting Agenda**  
Tuesday April 17, 2018 11 AM EST

Present Board Members/ Brad Bouwkamp, Mark Reynolds, Jeff Carpenter, Dawn Kaiser, Phil Carolan, Walt Magnussen, Rick Haugerud, John Windhausen, Cedric Banks, Tim von Hoff

**1. Review and approval of MiCTA minutes from previous meeting (Cedric)**

No changes to pervious minutes.

Motion for approval Cedric  
Seconded by Mark Reynolds  
Motion passed

**2. Financial report (Dawn)**

You all received the March financials, therefore I am not going to go through them, although I would like to share that what you received shows a net ordinary income of \$20,475.88 for the month of March and \$50,735.15 for YTD. We received \$11,436.97 from Verizon CA which should have been included in the March statement, but Verizon CA did not deposit it until April. With this deposit we have a positive **\$62,172.12** for the YTD Net Ordinary Income.

As for the Investments, anyone who is invested in the market knows that the market is in a negative downturn at this time. We currently have 1% Cash, 27.1% Fixed Income, 35.6% Equity Income and 36.3% Growth, which fits in the original portfolio of our investment strategy. Our All Cap growth is up 8%, and due to our portfolio diversity, we are still in the black with our investments. As of the end of March, we were up 1.5% in our investments, which is not the 13% we saw last year, but we are still in decent shape. According to Gregg Anderson, the volatility is still in the normal standard deviation, and interest rates are still low, so unless something drastic happens, things should hopefully continue at this pace for the year.

Motion for approval Cedric  
Seconded by Rick  
Motion passed

### **3. Audit report (Dawn and Tim) – Final Documents in Board Website**

Taylor from Yeo and Yeo said we had no significant difficulty. Everything was very positive. Clean Audit reported for another year.

### **4. Healthcare Connect Fund Projects**

Brazos Valley Projects is going well and on schedule.

Greater Hudson Valley Healthcare System: received their funding letter.

Award amount was lower than request because of demand. Greater Hudson Valley Healthcare System is still happy because that's a couple of million dollars that they wouldn't have had otherwise. They will be purchasing bandwidth with monthly recurring services and equipment.

MICTA has received the administrative fee check. Next will be turning up the network and then MICTA will receive another check for monthly recurring fee. Greater Hudson Valley Healthcare System is a happy MICTA member. There will be Phase Two later this year after the completion for Phase One. Walt emphasizes the growth and popularity of the fund and e-rate programs. Also, how the program has restructured for new technologies in rural area. John Windhausen also expressed excitement of increase funding by FCC in the program and petition FCC to fund all Healthcare request.

### **5. ENS RFP Update**

April 17<sup>th</sup> 4:30pm is the deadline for the ENS RFP but only 2 vendors have submitted notice. One of the vendors who submitted a notice is Regroup, they had an ENS MICTA contract but they had absolutely no sales. Logicalis is the other vendor to response. MICTA has sent out reminders and moved the deadline. Should this RFP be held up until more vendors respond? One possibility is to include the ENS RFP into the TISA RFP. The Board decided to use Tim's recommendation to keep it simple and separate. Using Rick's recommendation to keep the deadline the second week in May.

## **6. TISA RFP**

Date of the TISA is August 5<sup>th</sup> through 10<sup>th</sup> in Grand Rapid MI at Homewood Suites.

Committee consist of the following;

Rick Haugerud

Tom Field Lansing CC

Josh Thomas Lansing CC

Pradip Patel Univ. of Michigan

Jeff Mcdole Univ. of Michigan

Cedric Banks

Mark Reynolds

Jeff Carpenter

Gary Green

Tim von Hoff

2 MICTA Staff members

Walt Magnussen will be participating remotely.

We are releasing this RFP early. Gary Green mentioned we would be out of sync with multiple year contracts in relation to FCC USAC programs. Our vendor's would have to sit out a year and that would be unacceptable. To get back in sync we would release the RFP now and have the evaluation in August 5-10<sup>th</sup>.

## **7. Annual Meeting Planning (proposed date for Annual Meeting and Elections- Sometime during the week of August 20th-24th, 2018/Virtual)**

Because of the changes in the by-laws, this meeting will be a virtual meeting. Also, this is election year. Cedric will be submitting a list of candidates. All board seats are up for elections.

## **8. Marketing Projects**

We met with Version, they are excited about the Healthcare Connect. Crown Castle has acquired LightTower, one of our fiber companies, now they are a MICTA vendor. We have reestablished contact.

## **9. New Intern**

Christopher Hart studies at Saginaw CC majoring in Media Production

## **10. Adjourn**

Motion Phil

Seconded Mark

Motion Passed