

MiCTA Board Meeting
Wednesday, November 13, 2016 11:00 AM – 12:00 PM EST
MiCTA Video Conference System
Documents in Board Website

Agenda

Attending Board members Phil, Mark, Tim, Dawn, Cedric, Walt, Brad, John W and Gary, guest.

Brad called the meeting to order because Walt was feeling under the weather.

1. Review and approve minutes from the last board meeting - Cedric

Dawn mentioned some grammatical mistakes and submitted the changes to Deb and Dawn made the motion to approve the minutes, Cedric seconded; a vote was called and passed.

2. Treasurer report - Dawn

Starting with October 27th income statement Fidelity statement of 12,475.31-20580.10 = 8104.79 lost for the month of October. Year to date is 99,647.70 – deduct the net income loss you receive a negative 18,989.21. Some months we have a loss, board members receive a monthly update showing all expenses. Brazos Valley Project has 2 problems, first it is 6 months behind and second 1 % commission to be paid to MICTA has not arrived.

John questioned, the projected loses in August were higher than where we currently are. Tim mentioned Verizon making a sales that improved their bottom line with MICTA because Verizon is also offering new services on the MSA contract. They also have other projects in the pipeline which can increase sales. Estimated statements were very conservative, MICTA is very frugal in preparing the 2018 budget staying close to the 2017 budget. Looking at the wage area, we will see a 2-4% raise. Some of the raises will not hit until new staff's one year anniversary. MICTA will upgrade 2 11year old computers.

Tim offered some other cost saving like the Annual Board Meeting being held via videoconferencing, less legal fees due to Bylaws and office reorganizations completion. Another cost saving includes credit card payments being processed through the SAGE system.

Investment fund, the auditors call it the reserve fund, consist of money invested by Geneva Investments. Bylaws states that the Treasurer in concert with CEO determine if there is an upcoming purchase needed; and have to be covered by

withdrawal of funds. Also notify account manager 3 months in advance of distribution of funds in the investment account. Tim and Dawn met on November 9th, then Dawn called Gregg Anderson at Geneva and requested a 50% distribution of 2017 profits. MICTA will receive Forty Thousand dollars before the end of 2017. 2018 and beyond MICTA will receive profits of 25% in June and 25% in December. By doing this MITCA will not have to struggle like in the past. Also knowing the stock market, sometimes there will be no profits so MICTA will not touch principle just the interest.

Motion Cedric, seconded JOHN Windhausen

Motion passed

Christmas Bonuses, our staff will receive \$300.00 and student workers get a gift card based on points off reward programs.

Motion made by Cedric and seconded by Phil

Motion passed

3. New Board Members -Tim

MICTA still needs one more board member. We have a candidate from Youngtown State University. The person will serve the remaining time for Youngtown State University. Then have to run again at the next annual Meeting...

4. Introduction to MiCTA webinar - Tim

Changes in the vendor community, institutional memory has been lost and sales people come and go. So this MICTA webinar explained the RFP process and what MICTA is all about. The main audience was Higher Education, so in the future MICTA will produce more webinars for vendors and membership.

5. USAC updates (Gary Green)

E-rate program - CenturyLink would like to use the MICTA contract for e-rate sales. Over 7,000 Pre-K schools eligible to use MICTA contracts. Other schools who filed 470 bid, could join MICTA and use MICTA e-rate contracts as needed. CenturyLink is committed to working on the e-rate process and Healthcare Connect Fund.

Healthcare Connect Fund in Brazos Valley first leg is complete and the second leg for a total of 2.4 million dollars with a commission check of 24,566 still waiting on some permits to dig under a railroad; should be complete by year end. Michael Parks Assistant Director for Brazos Valley has made 3 presentations around the State of Texas and national presentations heralding their network and MICTA involvement, New member Council of Government – 6 counties above Brazos Valley and North Texas Council of Government - 16 counties. Both organizations see the value of MICTA services.

6. ENS RFP - Tim

Team consist of Higher Education: Texas A&M, Lansing Community College, Claremont University, Santa Barbara Sheriff's Dept. LSU, University of Nebraska, and MICTA Staff.

7. Product amendments - Tim

New products being added to MICTA MSA from the following companies: Phybridge, Charter, Sprint and Verizon.

8. Adjourn

Motion by Dawn, seconded by Brad