

Board Meeting Minutes

FRIDAY, AUGUST 4, 2017

Present Board Members: Walt Magnussen, Tim von Hoff, Cedric Banks, Mark Burger, Ken Schindler, Mark Reynolds, Brad Bouwkamp, Rick Haugerud, Lisa Priebe, John Windhausen, and Jeff Carpenter.

Absent Board Members: Dawn Kaiser, Dave Moeggenberg

Call to Order Walt Magnussen

1. Review and approval of minutes from the last board meeting-Cedric

Minutes were sent out ahead of time and if you have any question please let us know and make changes. Walt called for a motion.

Motion Cedric Banks

Second Tim von Hoff

Motion Passed

2. Review and approval of financial reports – Dawn/Tim

(Dawn absent) Tim took over the financial report. The question was asked, what is the projected revenue for this year to date. Projected revenue is 452K. Year to date received is 243K. Concerns were raised about the budget revenues 838k not going to meet expenses expectation and revenue number includes profit from the investments. After some discussion investment moneys should not be included in total report revenues amount; give a clear picture of any expected shortfalls. Forecasting the shortfall in revenue two areas are problematic. Commissions from vendors are down and new projects commissions are slow to come in. Sprint went over their accounting and found out that Sprint overpaid MiCTA 15K. We have to pay it back by not receiving commission checks until the 15K is paid back. Some of the new projects, once the initial payments are made, then MiCTA will see additional monthly payments based on on-going construction phases and upgrades. These new projects, services and e-rate income will continue. Revenue streams are changing from one part of telecom industry to new telecom industry. MiCTA will continue working with the ever-changing sales people from current and new vendors. Overall financial picture, expect a shortfall, but with several projects from California and Greater Hudson Valley commissions will come in. Later in the year around October or November a better picture should develop on shortfall and how to budget for next year. MiCTA will provide a visual indicator to show trend in revenue and income. Also with consolidation of vendors and their contracts, our world is changing. MiCTA will continue work on awareness of services and vendors. Walt recommended 2 things, a monthly report for tracking budget and a financial committee to look at the budget and revenue; Dawn to head the new aspect of tracking budget.

Motion Ken Schindler

Seconded Rick Haugerud,

Motion Passed

3. ENS RFP – Walt

New technology in the emergency notification system space will allow universities to connect to an ipod system, individual personal warning system, geofencing, and cell broadcast technology that limits your message to a cell tower in your geographic area (i.e. campus). SMS technology people sign up to receive warning messages and the university pays for each message. Cell Broadcast system; if you are on a cell phone it connects to the tower closest to campus or location, then you receive the warning with or without signing up for a service. The university only sends one message. This would be a good opportunity to use our media resources to introduce the technology on the how-to and roadmap. With this product an RFP and finally an MSA, MiCTA could do Next Gen RFP for surveillance cameras.

Motion Lisa Priebe
Second Mark Burger

4. Proposal to modify annual meeting format

MiCTA requires a face to face for Annual Meeting, but due to financial reasons Tim has asked that we change from a face to face to electronic if necessary. This change will lower cost because of air fare and hotel fees.

5. Committee assignments Walt

By-Laws Committee has wrapped-up their work for the year:

Both Investment and HR Committees have nothing to report so that we can put them on hold.

New Financial committee will be in charge with looking deeper into budget for trends and to keep Board Members informed about year to date revenue and expenses.

Committee consist of:

Dawn Kaiser
Rick Haugerud
John Windhausen
Motion Tim von Hoff
Second Lisa Priebe
Motion passed

6. Additional information by COO – Tim

Reorganization of the staff has reduced expenses. Because of other additional expenses, we will eliminate the grant process until there is a better picture.

7, New Business

Ken Schindler made a motion according to Section 5.1.4 in new by-laws. MiCTA should make John Sundstrom emeritus director with life-time appointment.

Second Lisa Priebe

Discussion: This is to honor past board members, they will not vote or have expenses covered. Member can resign and it does not impact his years of services.

Vote Passed

New board member

Phil Carolan (Lenawee ISD) will be interim (serve in John Sundstrom's place) board member until next election in 2018. Phil is a 20-year educator from Lenawee Monroe Consortium. Lenawee Monroe Consortium services 22 school districts, tech related needs and other services in the Detroit area.

Past President Southeast Central Network Consortium, early ISP

Past President of Michigan Knight technology support agency

Director at large for Sungard User Group – vendor support group

Motion Mark Burger

Second Cedric Banks

Motion Passed

8. Adjourn

Motion Mark Burger

Second Cedric Banks