

MiCTA Board Meeting

May 10, 2017

Present Board Members: Walt Magnussen, Tim von Hoff, Rob Jenkins, Cedric Banks, Mark Burger, Ken Schindler, Mark Reynolds, Brad Bouwkamp, Rick Haugerud, Dawn Kaiser, Dave Moeggenberg, Lisa Priebe, John Windhausen, Jeff Carpenter and John Sundstrom.

Absent Board Members:

Call to Order Walt Magnussen
Walt calls the meeting to order.

Review and approval of minutes from February 27th 2017- Walt Magnussen

Walt called for motion to accept February 27th minutes

Motion by Dave Moeggenberg

Seconded by Rick Haugerud

No discussion

Vote Passed

Treasure Report- Dawn Kaiser

MiCTA accounting software has changed from QuickBooks to SAGE. Profit and Loss statement for the month of April income 5870.77 year to date is 34839.56. SAGE and QuickBooks have different formats. In QuickBooks it breaks out ordinary income. So deducting the net income from Fidelity investment now April showing --9242.86 and year to date -18820.27. Which means our investments are keeping our heads above water.

Motion by Cedric Banks

Seconded by John Sundstrom.

Vote Passed

Audit Results- Tim von Hoff,

The Audit is complete and no major hits. It was mentioned in the past and now we need to do a Time Study. The reason during an audit, they need to demonstrate how much time is used for admin and how much time is used for projects. Also the cost of this year's audit has increased to 10k and some discussion. The Bylaws state an annual audit is required. A careful eye needs to make sure audit costs do not increase out of control and needs to be shopped around.

Motion by Dawn

Seconded by John

Vote Passed

Project Report - Tim von Hoff,

Welcome Nick our new employee' who will be working on all aspects of MiCTA.

MiCTA just completed a survey for E911. 980 organizations were sent a survey and 80 organizations responded to the survey. Red Sky is our only E911 vendor. In the future a webinar explaining E911 and state regulations will be discussed. Red Sky marketing arm has some internal miscommunication on sales.

USAC projects, Greater Hudson Valley Upper New York State has started the filing process.

West Virginia Stonewall Jackson Hospital, small project about 700K. In Kansas, Coffey

Healthcare system is also in the filing process. Georgia has several health care sites that are filing.

Marketing Project - Doing a webinar with Red Sky

Time Warner now is Charter, will be first marketing with MiCTA Radio

ENS/Mass Notification update and Discussion - Walt Magnussen

RFP process for ENS was started but the interest was not there. ENS is being replaced with Cell Broadcast Technology meaning a message is sent to FEMA and FEMA sends it out to the Provider who sends to closes tower. Tim suggested a vendor and member survey about new ENS Auto-Geo fences services. Our current contracts have been expired for the last couple of years.

Proposal for Staff Restructuring - Tim von Hoff

MiCTA has made some move to improve duties of personnel. MiCTA is looking to delete low skill positions and make new higher skill administrative position.

Bylaw Committee Report - Mark Reynolds

Bylaws have been looked at and changes made. Then it was sent to legal on May 19th. Legal will be meeting and they will go over any additional changes then send to the President then offered to the Board and Membership at the Annual Meeting. Mark mentioned that six Board Members would be removed if some of the changes go into effect.

Other Committee Report

No other committee has meet.

Next Meeting Date

Sometime in June

Adjourn

Motion by Ken Schindler

Seconded by Tim von Hoff

Vote Passed

CB